



# Wyoming Education Fusion Training February 2009

February 2	Evanston- Best Western Dunmar Inn, Conference Room
February 3	Riverton- Holiday Inn, Conference Room
February 4	Powell- Central Admin. Bldg., Board Room
February 5	Gillette- Sheridan College/Gillette Campus
February 6	Cheyenne- LCSD #1 Admin. Bldg.

8:00 am - 8:30 am	Introduction - What is Wyoming Education Fusion?	
8:30 am - 9:00 am	Public vs. Secured	
9:00 am - 10:00 am	<b>User Accounts</b> <ol style="list-style-type: none"> <li>District's Fusion Administrator will have the ability to update user accounts similar to the WDE690</li> <li>Remember your level and below (children, grandchildren, great-grandchildren)</li> <li>Request Login/user account admin             <ol style="list-style-type: none"> <li>Required fields</li> <li>Primary e-mail versus alternate e-mail</li> <li>What to do if you can't get your WISE Staff ID</li> <li>Secondary e-mail (one used for a specific role of the user)</li> <li>What is a Role?</li> <li>Approval process</li> </ol> </li> <li>My Page             <ol style="list-style-type: none"> <li>Add to My Links                 <ol style="list-style-type: none"> <li>Customization</li> </ol> </li> <li>Configure Profile</li> <li>Uploading a picture                 <ol style="list-style-type: none"> <li>How to change your password and validate</li> </ol> </li> <li>Join a Community                 <ol style="list-style-type: none"> <li>Approval process</li> </ol> </li> <li>Request Access to an Application                 <ol style="list-style-type: none"> <li>Approval process</li> </ol> </li> </ol> </li> </ol>	
10:00am - 10:15am	Break	
10:15 am - 10:45 am	<b>What is a Community?</b> <ol style="list-style-type: none"> <li>Join a Community             <ol style="list-style-type: none"> <li>Threaded discussions</li> <li>Blogs</li> <li>Virtual hard drive</li> <li>Calendar</li> </ol> </li> <li>WISE Info center (if development is finished)             <ol style="list-style-type: none"> <li>Walk through</li> <li>Updating</li> </ol> </li> </ol>	
10:45 am - 11:00 am	<b>Mosaic- A Consortium of Wyoming Educators?</b> <ol style="list-style-type: none"> <li>Overview</li> <li>Mosaic Community</li> <li>Future</li> </ol>	
11:00 am - 12:00 pm	Lunch on your own	
12:00 pm - 12:30 pm	<b>Applications and Single Sign On (SSO)</b> <ol style="list-style-type: none"> <li>WTC</li> <li>GMS</li> </ol>	
12:30 pm - 1:15 pm	<b>SRS- Staff Registration</b> <ol style="list-style-type: none"> <li>Batch Upload</li> <li>Individual record creation</li> <li>Reports</li> </ol>	
1:15 pm - 2:00 pm	Closing Q&A	